

2026 Rupert Bunny Foundation Visual Arts Fellowship

Form Preview

Applicant Details

* indicates a required field

Eligibility

To be eligible to apply, applicants must be:

- Artists who are mid-career or established with a minimum 5 years demonstrated professional practice. Please refer to [NAVA](#) definitions of career stages for more information.
- Individuals who live, work or volunteer in the City of Port Phillip; (see live or work eligibility definitions in the [Guidelines](#))
- Individuals applying with a not-for-profit auspice organisation
- Able to provide an Auspice Organisation ABN and signed auspice letter of intention to auspice
- Proof of public liability to \$20 (provided by your auspice organisation) for public outcomes

Access and support for your application

If this information is not accessible to you and you need this in an alternative format, such as large print, audio or Braille; or if you require accessible formats for submission, Please email rbf@portphillip.vic.gov.au to start a conversation, or call Justin Gayner by phone on 03 8563 7862

You may contact us through the National Relay Service on 133 677 (ask for 03 9209 6777). Alternatively, you could download Deaf-owned Relay Service [Convo](#). For Translating & Interpreting Services, please call 13 14 50.

We will aim to work with you to provide accessible application processes including accepting applications in a variety of formats such as text documents, video and audio files.

Working With First Peoples

The traditional boundaries that make up the City of Port Phillip belong to the [Bunurong People](#), [Boon Wurrung People](#) and the Wurundjeri Woi Wurrung People of the wider Kulin Nation; with Bunurong People and Wurundjeri Woi Wurrung People being formally recognised as Registered Aboriginal Parties. Please follow appropriate cultural protocols when engaging with Traditional Owner Groups, this is particularly important for projects and activities that include Indigenous elements, First Peoples participation or initiatives that require engaging with Traditional Owners through a consultation process.

Will you be working with Aboriginal or Torres Strait Island communities and stories?

☐ Yes ☐ No

If your answer is yes, you must upload evidence of community consultation or evidence of appropriate cultural permissions in the Support Material section p7 of this application

Child Safe Standards

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The City of Port Phillip has zero tolerance for child abuse and we are a committed Child Safe organisation. Our commitment is to ensure that a culture of child safety is embedded across our community to safeguard every child and young person accessing City of Port Phillip. All grant applications that work directly with children and young people are required to comply with legislation and regulations relating to child safety including but not limited to the Working with Children Act 2005 and the Working with Children Regulations 2016 and the Victorian Child Safe Standards (CSS) .All grant applications that work directly with children and young people that are not compliant with the Victorian Child Safe Standards or be actively working towards compliance to the satisfaction of the Commission for Children and Young People, will not be eligible to receive funding under the Community Grant Program. For more information on the Victorian Child Safe Standards please refer to the above link. For more information on how CoPP is creating a child safe Port Phillip: <http://www.portphillip.vic.gov.au/child-safe-standards.htm>

Victorian Government Values Statement

Funded organisations are required to uphold the Victorian Government values and the Commitment to Social Cohesion, when delivering their funded projects. Further information can be found online: [Victorian Government Values Statement | vic.gov.au](http://www.vic.gov.au/vic-gov-au)

Name of individual artist applicant *

Title

First Name

Last Name

Name of collaborator (if applicable)

If applying as a collaboration please list all collaborators, and explain their role, in the project description. Collaborator's CV's should be uploaded as supplementary material.

Postal Address *

Address

Suburb

State

Postcode

Phone *

Mobile *

Email *

Re-enter email *

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Website

* This space must be completed for your application to be processed.

Auspice Organisation/Grant Fund Manager for application

All applicants who are sole traders are required to register with an auspice organisation before submitting an application.

Auspice body name

Authorised person or client manager name

Title

First Name

Last Name

Postal Address

Address

Suburb

State

Postcode

Email

Re-enter email

Phone Number

Must be an Australian phone number.

Website

Please confirm that the auspice organisation has agreed to manage the Fellowship.,

☐ Yes

☐ No

Please submit a confirmation letter or email from your auspice organisation with your application (see Supplementary Material, section 7).

Please submit a copy of the auspice organisation's Public Liability Certificate of Currency with your

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application (see Supplementary Material, section 7).

* This section must be completed for your application to be processed.

Please provide ABN details for your auspice organisation

* indicates a required field

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Is the auspice organisation registered for GST? *

☐ Yes

☐ No

Visit www.ato.gov.au for more info.

* This space must be completed for your application to be processed.

Rupert Bunny Foundation Visual Arts Fellowship \$30,000: Proposal Details

* indicates a required field

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Name of project *

Primary artform (please check ONE box) *

- ☐ Painting / Drawing ☐ Video/Film ☐ Public Art ☐ Community engaged practice
- ☐ Sculpture ☐ Digital Art (inc. audio, mobile app, VR/AR) ☐ Ephemeral/experimental ☐ Performance
- ☐ Photography ☐ Craft/design ☐ Installation ☐ Other:
- ☐ Printmaking

Project summary *

Summarise the project in no more than 80 words. Think of this as your project elevator pitch.

Rupert Bunny Foundation Visual Arts Fellowship \$30,000: Project Description

* indicates a required field

RESPONSE TO KEY SELECTION CRITERIA: PLEASE REFER TO THE RBFVAF GUIDELINES

<https://www.portphillip.vic.gov.au/people-and-community/funds-grants-and-subsidies/rupert-bunny-foundation-visual-arts-fellowship>

Project description (include core creative ideas, creative outcomes, how the funding will be utilised, and how these ideas and outcomes contribute to excellence in visual arts practice) *

Suggested word limit 300 words

Describe the ways in which the Fellowship contributes to the professional development of the artist/s. *

Suggested word limit: 300 words

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Artist Bio or Statement and summary of relevant experience of the artist/s involved *

Suggested word limit:300 words. There is an opportunity to upload artist CV's and artist bio's in Supplementary Material fields, Section 7 of this application form

How will this project benefit the City of Port Phillip and broader communities? *

Suggested word limit: 300 words

Project Dates

Proposed project start (no later than 1 January 2026 *

Proposed project completion (no later than 31 December 2026 *

Project Timeline - Summary

Timeline might include:

- Planning and research
- Sourcing materials
- Studio milestones
- Progress reporting
- exhibition or public presentation
- Acquittal reporting

Milestone/Stages

Project delivery location: Must be in the City of Port Phillip

Project venue/s or site *

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*Please attach/upload acknowledgement of a booked venue (this can be a tentative booking) and / or approval to use open spaces in the City of Port Phillip (see Guidelines and Criteria) * Please see Supplementary Material, section 7 of this application form

Project Budget Totals

Estimated total budget of project - (include all anticipated income in the Project Budget template in Section 6.) *

\$

The RBF Visual Arts Fellowship should be the main source of income for your proposal. However, if applicable, please provide details of funding sought from other government bodies or private sponsors.

NB: Please include: name of organisation, amount requested, notification date for each application

Previous City of Port Phillip Funding

Have you received previous funding from the City of Port Phillip? *

☐ Yes

☐ No

If yes please indicate most recent

- ☐ Rupert Bunny Foundation Visual Arts Fellowship
- ☐ Cultural Development Fund
- ☐ Community Grants Scheme
- ☐ Other:

Title of project

Year funding received

Amount of funding received

Grant acquittal submitted

☐ Yes

☐ No

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If not, why not?

* This space must be completed for your application to be processed.

Project Budget

- Please identify expenditure areas to be funded through the Rupert Bunny Foundation Visual Arts Fellowship in the column titled RBFVAF \$30,000.
- Please note that auspice fees, and super and workcover oncosts should be part of the \$30,000 total in your budget.
- Please use numbers in the \$ fields only and round to the nearest dollar
- It is not necessary to type the \$ sign in each field
- Please do not cut and paste from other documents into the budget page as it may affect automatic addition
- Please identify expenditure areas to be funded through the Rupert Bunny Foundation Visual Arts Fellowship in the column titled RBFVAF \$30,000.ote that auspice fees, and super and workcover oncosts should be part of the \$30,000 total in your budget.
- Please use this format.
- Complex project additional budget information or auspice budget form can be uploaded as part of your support material. (Supplementary Material, section 7)
- Please see key at bottom of page for a range of typical budget expenses, income sources and items that are not eligible for funding.

Your auspice organisation can assist you with your budget.

Income Descrip \$ tion		Expenditure Des\$ cription		RBFVAF total \$3 0,000
Other funding grants		Project/Production costs		\$
1		1		\$
2		2		\$
3		3		\$
4		4		\$
Artist & other contribution		Exhibition / install / event costs		\$
1		1		\$
2		2		\$

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3		3		\$
4		Marketing & Promotion		\$
Project Income		1		\$
1		2		\$
2		3		\$
3		Auspice fees/ public liability insurance/ administration		\$
4		1		\$
Other		2		\$
1		3		\$
2		Salaries/ travel / residency / other oncosts		\$
3		1		\$
4		2		\$
Total		3		\$
				Must be a dollar amount

Income items may include:

- Rupert Bunny Foundation Visual Arts Fellowship, other Local, State or Federal grants, if applicable
- private/corporate sponsorship
- cash, in-kind contribution, value of materials

The following items are eligible for Rupert Bunny Foundation Visual Arts Fellowship funding, where they are specific to the proposal

- development costs, production, technical needs, materials, transport of artwork, postage, art materials, documenting and presentation of artwork, research and development
- exhibition installation costs - gallery hire fees and opening event requirements
- promotions, publicity, advertising, printing, graphic design, programs, posters
- administrative costs, public liability insurance for the duration of the project
- artists' salary and costs, studio and residency fees
- travel costs including airfares, accommodation and living allowances for the artist only
- costs to make project outcomes accessible to Deaf and Disabled audiences (for example Auslan, captioning, audio description)

The following items are NOT eligible for Rupert Bunny Foundation Visual Arts Fellowship funding

- ongoing administrative costs, capital expenses or organisation costs

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- re-installation of existing artwork
- projects that have already commenced
- projects undertaken to gain formal qualifications
- training, academic courses or administration fees
- previous recipients of CoPP funding who have not satisfied acquittal obligations

PLEASE CHECK: the expenditure total must equal the income total

Application Supplementary Material

* indicates a required field

Documents that support your application may be submitted

- uploaded as either an MS WORD or PDF file. Please limit the size of uploaded documents to a maximum size of 5MB (see the upload fields below)
- included as links to Vimeo, YouTube or Facebook (see fields below)

Please read the instructions below.

Short artist bios and CV's

Attach a file:

Up to 15 labelled images of previous work in one single file (pdf/word)

Attach a file:

Confirmation of commitment from supporting venue/s

Attach a file:

Letters of support (from participating organisations and/or partners etc)

Attach a file:

A letter of confirmation from your auspice body *

Attach a file:

A copy of the auspice organisation public liability certificate of currency *

Attach a file:

A letter of approval/ permits from a land owner or relevant authority giving in

Attach a file:

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principal support for a public art project

Some key examples of previous project promotional material, reviews, articles

Attach a file:

Supplementary budget information (if necessary)

Attach a file:

Accessible submission upload text version

Attach a file:

If applicable

Aboriginal Torres Strait Islander community cultural permissions

Attach a file:

if applicable

Links to other sites as support material

Applicants may submit links to the following as application support material: **Vimeo, Facebook or YouTube** (please do not use dropbox)

Please ensure that these links do not require passwords for access and please limit the file size where possible to make them easily downloadable.

Add link 1

Must be a URL

Add link 2

Must be a URL

Add link 3

Must be a URL

Accessible submission upload

Must be a URL.

Supplementary Material Checklist

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1. I have uploaded support material documents with my application

☐ Yes

Please list

Certification page

** indicates a required field*

Please read the following

I certify that I have read the RBFVAF guidelines and criteria, available on the RBFVAF website, and that all details supplied in this application form and attached documents are true and correct to the best of my knowledge. This application has been submitted with the full knowledge and agreement of the applicant and auspice body.

I agree to contact the City of Port Phillip in the event that any information regarding this application changes or is found to be incorrect.

Name *

Title

First Name

Last Name

Date *

Privacy Notification

The City of Port Phillip is collecting the personal information requested on this form for the purpose of applying for the Rupert Bunny Foundation Visual Arts Fellowship. The personal information will be used solely by the City of Port Phillip for this primary purpose and the directly related secondary purpose of contacting you about future Council funding opportunities. The applicant understands that the personal information provided is for these purposes and that they may apply to council for access and/or amendment of the information. Requests for access or correction should be made to governance@portphillip.vic.gov.au.

I agree *

☐ Yes

Please note: The Rupert Bunny Foundation Visual Arts Fellowship aims to support a contemporary visual artist with an identifiable commitment to arts

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excellence. Applications must meet all essential criteria (refer to the Guidelines and Criteria)

Funding dates

- Applicants are notified by email by November 2026.
- The successful recipient will be required to sign a funding agreement.
- The proposed project must occur between 1 January 2026 and 31 December 2026

Contact information

If you have any queries please contact the Justin Gayner on 03 8563 7862

Email: rbf@portphillip.vic.gov.au

Web: [Rupert Bunny Foundation Visual Arts Fellowship](#)

2026 Rupert Bunny Foundation Visual Arts Fellowship application feedback form

* indicates a required field

To assist Council to continuously improve the process involved with the Rupert Bunny Foundation Visual Arts Fellowship, it would be useful and appreciated if you would complete this feedback form and return it with the application.

1. How did you hear about the Rupert Bunny Foundation Visual Arts Fellowship?* *

- ☐ Council newsletter
- ☐ Council website
- ☐ Artshub
- ☐ Previous applicant and on mailing list
- ☐ Word of mouth
- ☐ E mail networks
- ☐ Social media
- ☐ Other

(please tick at least one box)

2. Are the guidelines and criteria easy to understand?* *

- ☐ Yes ☐ No

If not, how can it be improved?

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3. Is the Application Form easy to use?* *

☐ Yes ☐ No

If not, how can it be improved?

4. Are any aspects of the Rupert Bunny Foundation Visual Arts Fellowship unclear?* *

☐ Yes ☐ No

If yes, please comment on this.

5. Any other comments?*